

**Notice of Findings**

**Notice To:** Katelyn Daniels - Director  
**Facility Name:** Laugh N' Learn Daycare  
**Owner:** Katelyn Daniels  
**Site Address:** 900 Camel Dr. Suite EF  
**City/State/Zip:** Gillette, WY 82716

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/18/2025, and investigated by Irene Maurer.

A statement of childcare allegation, CPL-6039, was provided on 12/18/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 10. Records.

(b) Administrative records shall include:

(i) Current attendance record for each child to include dates attended, where the child is located and arrival/departure times verified by staff;

Allegation: The facility is not maintaining accurate child attendance records reflecting arrival and departure times.

Explanation of Findings: During the investigation conducted and through evidence received on 12/2/2025 it has been determined the facility is not maintaining accurate child attendance reflecting arrival and departure times. The facility did not have various children signed out of attendance on 11/3/2025 through 11/5/2025, 11/7/2025 through 11/11/2025, 11/13/2025, 11/17/2025 through 11/25/2025.

Action Required: Please complete a corrective action plan detailing how the facility will ensure accurate attendance including arrival and departure times for all children. For 2 weeks the facility will send attendance records that accurately reflect staff and child sign in and out times to licensing by the end of the business day on each Friday.

Corrective Action Plan Due Date: 01/05/2026

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/05/2026

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 10. Records.

(c) Owner, director, staff, substitute and volunteer records shall be current and maintained at all times either on the DFS-205, Facility Staff Record or other similar record, and shall include:

(v) Dates, hours worked and area of responsibility;

Allegation: The facility is not maintaining accurate staff attendance reflecting hours worked in the facility.

Explanation of Findings: During the investigation conducted and through evidence received on 12/2/2025 it has been determined the facility is not maintaining accurate staff attendance reflecting hours worked in the facility. The facility did not have staff signed in on 11/25/2025 until 7:57AM while there was children in attendance starting at 6:47AM. On 11/20/2025 the facility had a staff member clocked in until 12AM. On 11/14/2025 the facility did not have staff signed in until 7:45AM while there was children in attendance starting at 6:32AM. On 11/3/2025 the facility did not have signed in until 7:01AM while there was children in attendance starting at 6:38AM.

Action Required: Please complete a corrective action plan detailing how the facility will ensure accurate attendance including time in, out, and location worked in the facility for staff at all times. For 2 weeks the facility will send attendance records that accurately reflect staff and child sign in and out times to licensing by the end of the business day on each Friday.

Corrective Action Plan Due Date: 01/05/2026

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/05/2026

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Irene Maurer  
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Licenser Supervisor: Michelle Lala  
Address: 1510 East Pershing Blvd  
City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: Michelle.Tucker1@wyo.gov

Signature:   
Irene Maurer

Date: 12/18/2025

CC:  
Katelyn Daniels - Owner  
daniels\_katelyn@yahoo.com